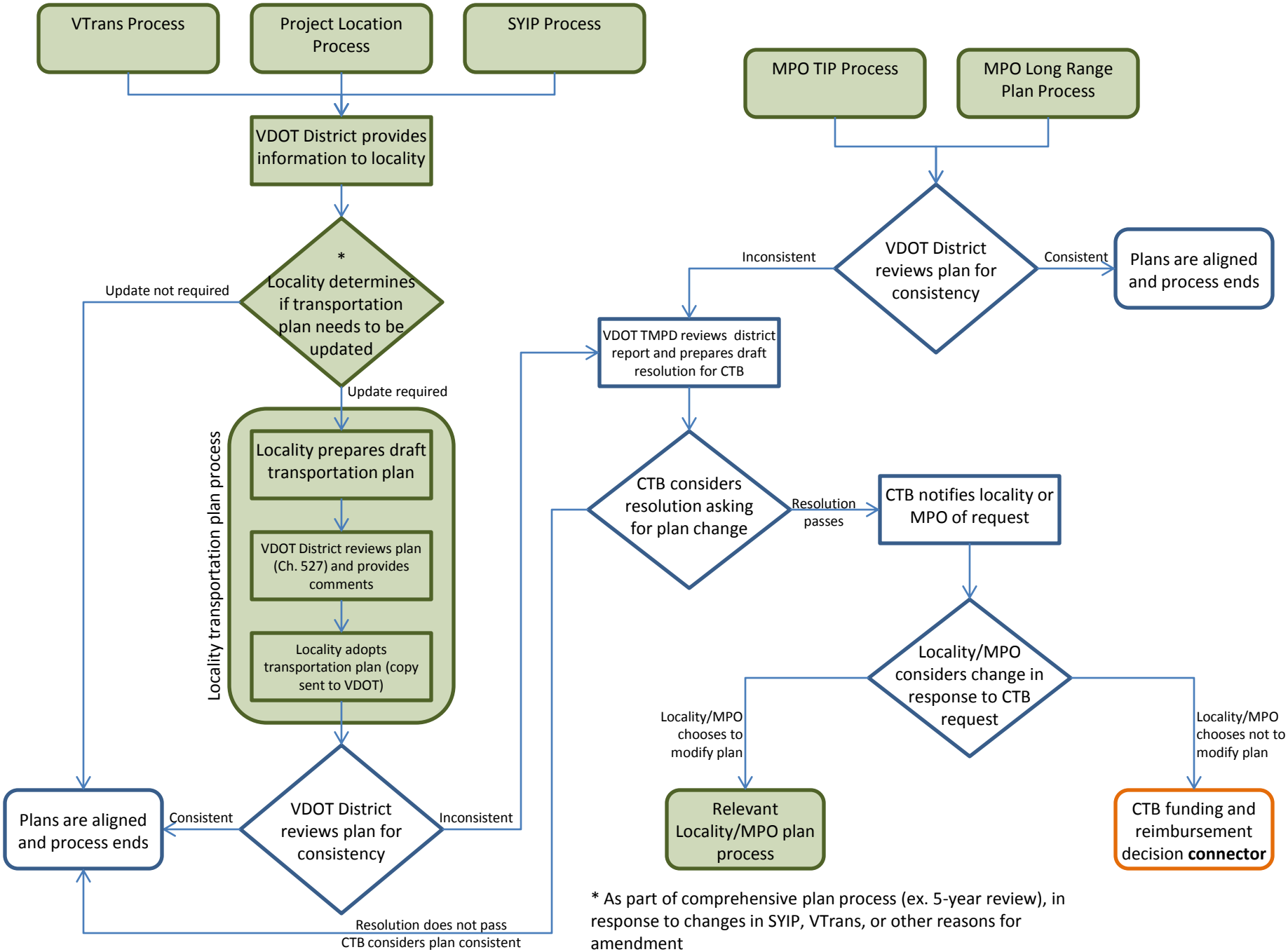
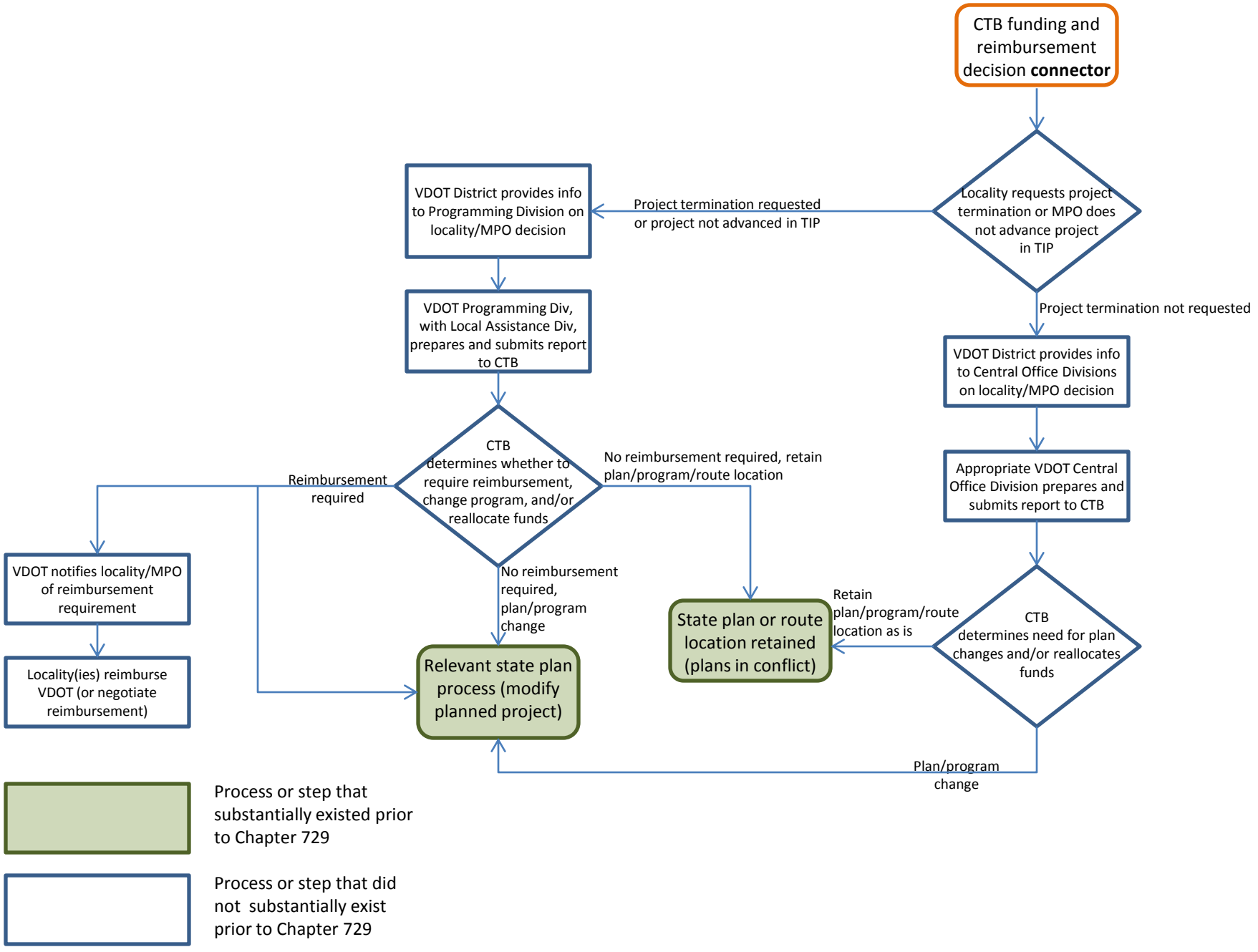
Chapter 729 Transportation Plan and Program Coordination Elements (Conceptual Process)



* As part of comprehensive plan process (ex. 5-year review), in response to changes in SYIP, VTrans, or other reasons for amendment


CTB funding and reimbursement decision **connector**
Locality requests project termination or MPO does not advance project in TIP
Project termination requested or project not advanced in TIP
VDOT District provides info to Programming Division on locality/MPO decision
VDOT Programming Div, with Local Assistance Div, prepares and submits report to CTB
CTB determines whether to require reimbursement, change program, and/or reallocate funds
Reimbursement required
VDOT notifies locality/MPO of reimbursement requirement
Locality(ies) reimburse VDOT (or negotiate reimbursement)
No reimbursement required, retain plan/program/route location
No reimbursement required, plan/program change
Relevant state plan process (modify planned project)
State plan or route location retained (plans in conflict)
Project termination not requested
VDOT District provides info to Central Office Divisions on locality/MPO decision
Appropriate VDOT Central Office Division prepares and submits report to CTB
CTB determines need for plan changes and/or reallocates funds
Retain plan/program/route location as is
Plan/program change
Process or step that substantially existed prior to Chapter 729
Process or step that did not substantially exist prior to Chapter 729

4-year process, but changes can be approved by CTB periodically

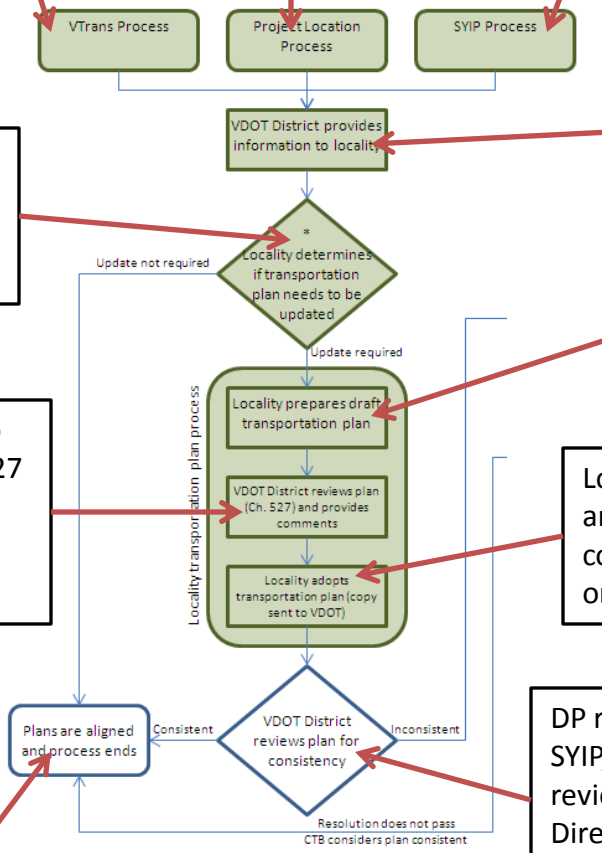
Annual process, but changes can be approved by CTB periodically

Abbreviations:
ALUE Area Land Use Engineer
CoSS Corridor of Statewide Significance
CTB Commonwealth Transportation Board
DA District Administrator
DP District Planner
MPO Metropolitan Planning Organization
PDC Planning District Commission
RA Residency Administrator
SYIP Six-Year Improvement Program
TIA Traffic Impact Analysis
TMPD Transportation and Mobility Planning Division

Occurs as CTB makes highway project location decisions

District (usually DP, working with Programming Manager) provides locality staff information on following state plan and program items that lie within locality:
1. VTrans recommendations/CoSS locations
2. Projects for significant new, expanded, or relocated state highways contained in the SYIP
3. Route locations selected by the CTB

Locality determines when to adopt new transportation plan or amend existing transportation plan as part of comprehensive plan process



Locality prepares plan or amendment—may ask for VDOT assistance (generally through RA, DP or PDC)

Locality submits plan or amendment to VDOT (generally ALUE) as part of Ch. 527 (TIA) process—ALUE passes on to appropriate parties for review and comment

Locality takes action on plan or amendment and, if passed, sends "FYI" copy to VDOT ALUE or RA who passes it on to DP

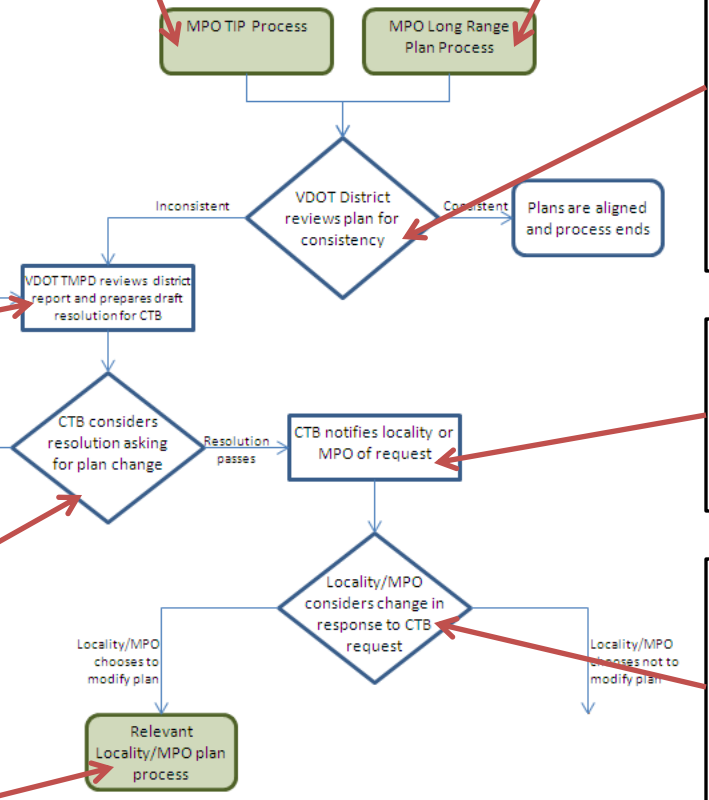
DP reviews plan for consistency with state plans (VTrans, SYIP, location of routes), review and recommendation reviewed by District Transportation and Land Use Director and Planning and Investment Manager, then endorsed by DA and sent to TMPD Administrator

If locality decides not to adopt new transportation plan or amend the plan , no review by VDOT is required; if CTB determines that plans are essentially consistent, no further VDOT review required

4-year process, but changes can be approved by MPO periodically

4- or 5-year process, but changes can be approved by MPO periodically

Abbreviations:
CTB Commonwealth Transportation Board
DA District Administrator
DP District Planner
LRP Long Range Plan
MPO Metropolitan Planning Organization
RA Residency Administrator
SYIP Six-Year Improvement Program
TIP Transportation Improvement Program
TMPD Transportation and Mobility Planning Division



VDOT DP (with assistance from District Programming Director) reviews TIP and LRP to determine consistency with VTrans, SYIP, and location of routes. Review and recommendation passed on to Transportation and Land Use Director then to Planning and Investment Manager for comment, then endorsed by DA and sent to TMPD Administrator

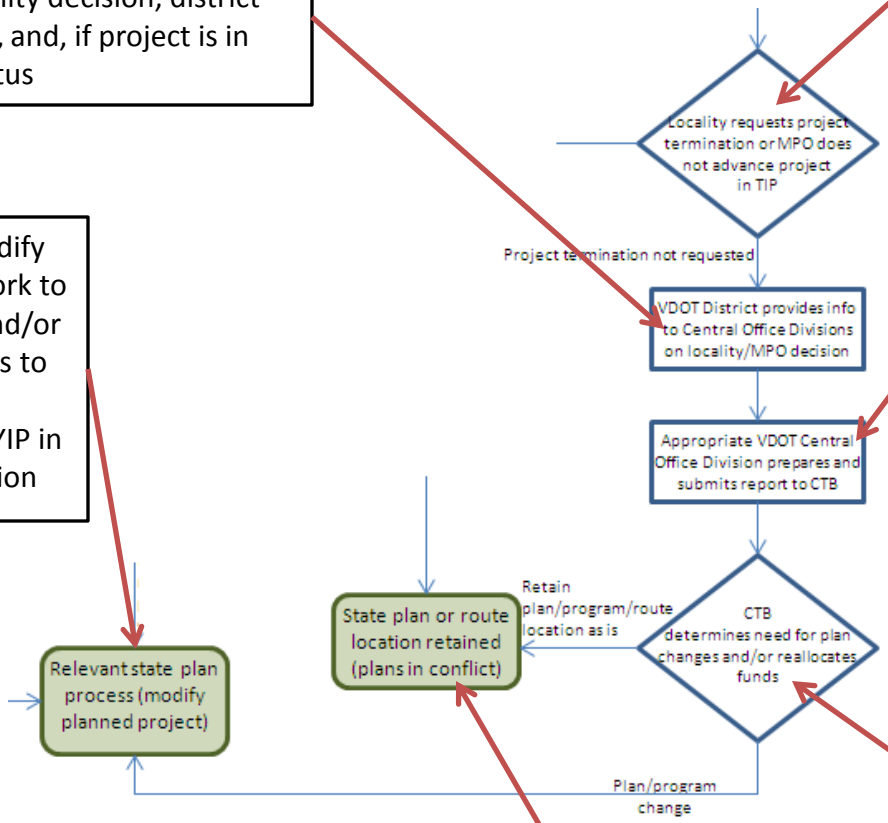
TMPD reviews district findings and recommendation with Programming Division and others as necessary, prepares draft CTB resolution and decision brief, then presents information to CTB for potential action

Commissioner (acting on CTB's behalf) notifies locality/MPO of request for plan/program modification (VDOT district office to provide assistance)

CTB determines if inconsistency significant enough to warrant action, considers draft resolution requesting locality/MPO action

Locality or MPO determines if transportation plan, LRP, or TIP should be modified and notifies DA, DP, or RA of decision (notification passed on to TMPD and, if SYIP involved, Programming Division)

Locality or MPO begins process to modify transportation plan, LRP, or TIP (as appropriate)



Locality or MPO decides whether to request project be terminated or MPO decides whether to advance project to next phase in TIP (DA, DP, or RA notified)

District notifies Programming Division and TMPD of locality decision, district recommendation, and, if project is in SYIP, project's status

For project-related (generally SYIP) issues, Programming Division reviews district findings with TMPD, SCD, and others as necessary, prepares draft CTB resolution and decision brief adjusting SYIP allocations, then presents information to CTB for potential action; for other plan issues, TMPD reviews district findings with other divisions (including L&D), and OIPI if necessary, and prepares and delivers report, decision brief, and draft resolution, if required, to CTB

TMPD and OIPI work to modify VTrans, L&D and district work to modify location of route, and/or Programming Division works to modify project description, location, or allocations in SYIP in accordance with CTB direction

CTB determines if action to adjust SYIP, reallocate funds, re-consider project location decision, and/or make changes to VTrans are necessary and directs VDOT (or OIPI) to take necessary action

Plans, route location, and/or programs remain inconsistent if CTB determines that no action should be taken

Abbreviations:
CTB Commonwealth Transportation Board
DA District Administrator
DP District Planner
L&D Location and Design Division
MPO Metropolitan Planning Organization
OIPI Office of Intermodal Planning and Investment
RA Residency Administrator
SCD Scheduling and Contract Division
SYIP Six-Year Improvement Program
TIP Transportation Improvement Program
TMPD Transportation and Mobility Planning Division

Abbreviations:
CLRP Constrained Long Range Plan
CTB Commonwealth Transportation Board
DA District Administrator
DP District Planner
L&D Location and Design Division
MPO Metropolitan Planning Organization
OIPI Office of Intermodal Planning and Investment
PDC Planning District Commission
RA Residency Administrator
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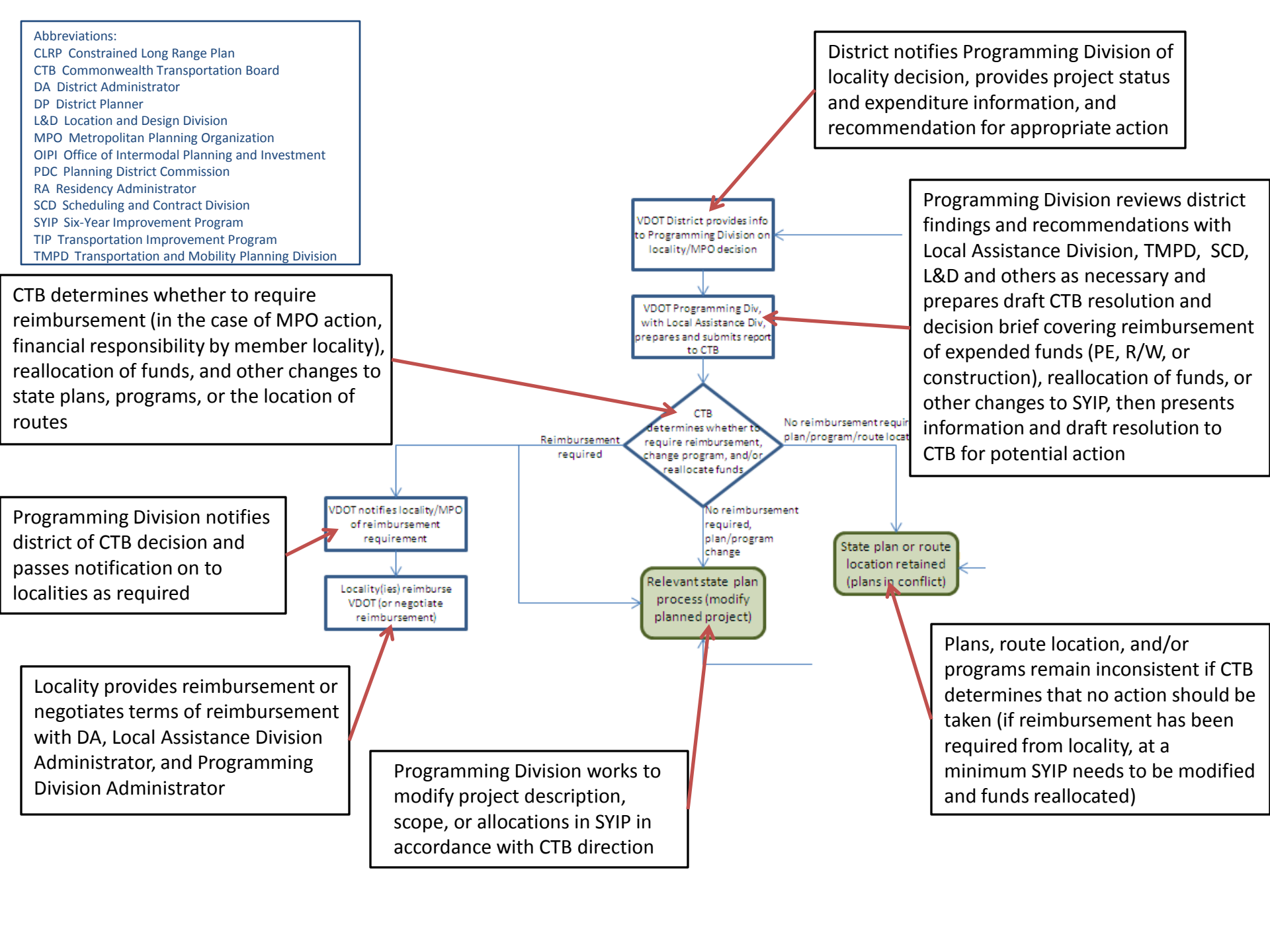
District notifies Programming Division of locality decision, provides project status and expenditure information, and recommendation for appropriate action



Programming Division reviews district findings and recommendations with Local Assistance Division, TMPD, SCD, L&D and others as necessary and prepares draft CTB resolution and decision brief covering reimbursement of expended funds (PE, R/W, or construction), reallocation of funds, or other changes to SYIP, then presents information and draft resolution to CTB for potential action

CTB determines whether to require reimbursement (in the case of MPO action, financial responsibility by member locality), reallocation of funds, and other changes to state plans, programs, or the location of routes

Programming Division notifies district of CTB decision and passes notification on to localities as required

Locality provides reimbursement or negotiates terms of reimbursement with DA, Local Assistance Division Administrator, and Programming Division Administrator

Programming Division works to modify project description, scope, or allocations in SYIP in accordance with CTB direction

Plans, route location, and/or programs remain inconsistent if CTB determines that no action should be taken (if reimbursement has been required from locality, at a minimum SYIP needs to be modified and funds reallocated)