**ATTACHMENT 3.3.1**

**KEY PERSONNEL RESUME FORM**

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| **Brief Resume of Key Personnel anticipated for the Project.** |
| 1. Name & Title: |
| 1. Project Assignment: |
| 1. Name of all Firms with which you are employed at the time of submitting SOQ. In addition, please denote the type of employment (Full time/Part Time) : |
| 1. Employment History: With this Firm     Years With Other Firms     Years   Please list chronologically (most recent first) your employment history, position, general responsibilities, and duration of employment for the last fifteen (15) years. (NOTE: If you have less than 15 years of employment history, please list the history for those years you have worked. Project specific experience shall be included in Section (g) below): |
| 1. Education: Name & Location of Institution(s)/Degree(s)/Year/Specialization: |
| 1. Active Registration: Year First Registered/ Discipline/VA Registration #: |
| 1. Document the extent and depth of your experience and qualifications relevant to the Project.    1. *Note your role, responsibility, and specific job duties for each project, not those of the firm.*    2. *Note whether experience is with current firm or with other firm.*    3. *Provide beginning and end dates for each project; projects older than fifteen (15) years will not be considered for evaluation.*   **(List only three (3) relevant projects\* for which you have performed a similar function. If additional projects are shown in excess of three (3), the SOQ may be rendered non-responsive. In any case, only the first three (3) projects listed will be evaluated.)**  \* On-call contracts with multiple task orders (on multiple projects) may not be listed as a single project. |
| 1. For Key Personnel required to be on-site full-time for the duration of construction and for Quality Assurance Manager (QAM), provide a current list of assignments, role, and the anticipated duration of each assignment. |