

Street Acceptance - Fairfax County

Initial Package - Submittal Checklist

For submittal to Fairfax County, please contact your **SDID Inspector**
or send an email to **LDSSDIDAdmin@Fairfaxcounty.gov**

Date: _____

District: _____

Subdivision Name: _____ Fairfax County Plan#: _____

Developer Name: _____

Developer Contact: _____ Email: _____

Developer Address: _____

Developer City/State/Zip: _____ Phone: _____

Engineer Contact Name: _____ Email: _____

Print this form and complete the section below by hand. Check all items included.

_____ CD labeled with Project Name, Plan Number, Engineering Firm and Contact information; containing the following in **Adobe PDF Format**:

- _____ 1) Memo from Fairfax County GIS & Mapping
- _____ 2) Colored Area Sketch from Fairfax County GIS & Mapping
- _____ 3) Completed "Street Acceptance Form for Board of Supervisors Resolution"
- _____ 4) Completed "Project Data Sheet"
- _____ 5) Completed "Road Segment Data Sheet(s)"
- _____ 6) Recorded Deed(s)
- _____ 7) Recorded and Redlined Plat
- _____ 8) Composite Redlined Plat (required in case of dedications shown on 3 sheets or more or having multiple dedication plats)
- _____ 9) Folder on the CD named (Plans) with each project plan sheet in **Group 4 TIFF Format**:
 - Each file must be named: plan number_sheet number (i.e. 5124-SP-002-3_01.tif)
 - Coversheet must have all Review Approval Signatures

If Package is submitted in paper, please provide the following:

_____ Hardcopies of Listed Items 1 – 8